Information Technology Sub (Finance) Committee

Date: **WEDNESDAY, 22 FEBRUARY 2017**

Time: **11.00 am**

Venue: **COMMITTEE ROOMS - WEST WING, GUILDHALL**

Members: Deputy Jamie Ingham Clark (Chairman)
Deputy Roger Chadwick (Deputy Chairman)
Randall Anderson
Nigel Challis
Deputy John Chapman
Jeremy Mayhew
Hugh Morris
Sylvia Moys
Graham Packham
Chris Punter
Deputy John Tomlinson
James Tumbridge

Enquiries: **Fern Aldous**
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Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**
   To agree the minutes of the meeting held on 20 January 2017.

   For Decision
   (Pages 1 - 6)

4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
   Joint report of the Town Clerk and Chamberlain.

   For Information
   (Pages 7 - 8)

5. **IT DIVISION - MEMBER UPDATE**
   Report of the Chamberlain.

   For Information
   (Pages 9 - 14)

6. **IT DIVISION SERVICE PERFORMANCE**
   Report of the Chamberlain.

   For Information
   (Pages 15 - 24)

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**
   MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

   For Decision

Part 2 - Non-Public Agenda

10. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 20 January 2017.

For Decision
(Pages 25 - 26)

11. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**
Joint report of the Town Clerk and Chamberlain.

For Information
(Pages 27 - 28)

12. **JOINT NETWORK REFRESH PROGRAMME - ISSUES REPORT**
Report of the Chamberlain.

For Information
(Pages 29 - 100)

13. **IT TRANSFORMATION - WIDE AREA NETWORK (WAN) REPLACEMENT**
Report of the Chamberlain *[Appendix to follow]*.

For Information
(Pages 101 - 108)

14. **MICROSOFT LICENSING RENEWAL AND OFFICE 365 IMPLEMENTATION**
Report of the Chamberlain.

For Information
(Pages 109 - 122)

15. **NOTE OF THE IT SUB COMMITTEE WORKSHOP HELD ON 3 FEBRUARY 2017**
To receive a note of the IT Sub Committee workshop held on 3 February 2017.

For Information
(Pages 123 - 134)

16. **SITE SURVEY PHOTOGRAPHS**
The Chamberlain to be heard.

For Information
(Pages 135 - 154)

17. **IT TRANSFORMATION - LAN HARDWARE PROCUREMENT STAGE 1 REPORT**
Report of the Chamberlain.

For Information
(Pages 155 - 162)

18. **IT TRANSFORMATION LOCAL AREA NETWORK PROCUREMENT STAGE 1 REPORT**
Report of the Chamberlain.

For Information
(Pages 163 - 170)

19. **IT DIVISION RISK UPDATE**
Report of the Chamberlain.

For Information
(Pages 171 - 174)

20. **IT SECURITY UPDATE**
The Chamberlain to be heard.

For Information

21. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Members Only

23. **CONFIDENTIAL MINUTES**
To consider the confidential minutes of the meeting held on 20 January 2017.

For Decision